

**PALO VERDE COLLEGE  
Curriculum Committee**

Minutes

February 19, 2004  
3:00 p.m.  
CL 129

**I. Call to Order**

William Smith

Meeting called to order at 3:10 p.m. with the following members in attendance:

Erika Atkins (ASB)	_____	Linda Martin	✓	Shawn Willsey	✓
Jana Carter	✓	Mickey Miranda-Copple	✓	Dyan Perley	_____
Hortensia DeLeon	_____	David Silva	_____	Brian Thieboux	✓
Chris Jones-Cage	✓	William Smith	✓	Melinda Walnoha	_____
Greg Larson	✓	Sue Valenzuela	✓		_____

Guest(s): Vicki Attaway, Amy Colon, Sandra Sher, Lydia Najera  
Recorder: Corina Richards

**II. Approval of Agenda – February 17, 2004**

Action Item

**It was moved by Shawn Willsey and seconded by Sue Valenzuela to approve the agenda of February 17, 2004. All members in favor; motion carried.**

**III. Approval of Minutes – November 20, 2003**

Action Item

**It was moved by Jana Carter and seconded by Shawn Willsey to approve the minutes of November 20, 2003. All members in favor; motion carried.**

**IV. Old Business**

Information/Action Items

**V. New Business**

Information/Action Items

A. Approval of New, Revised and Updated Course Outlines:

1. Prerequisite Justification

a. ENG 132 – American Literature .....	Jana Carter
b. ENG 139 – Intro to Ethnic Literature .....	Jana Carter
c. ENG 202 – Survey of the Desert Southwest .....	Jana Carter
d. MAT 084 – Elementary Algebra w/lab .....	Greg Larson
e. MAT 088 – Intermediate Algebra w/lab .....	Greg Larson
f. MAT 103 – Math for Elementary Teachers I .....	Greg Larson
g. MAT 104 – Math for Elementary Teachers II .....	Greg Larson
h. MAT 106 – Intro to Statistics w/lab .....	Greg Larson
i. MAT 108 – Liberal Arts Math .....	Greg Larson

j. MAT 110 – College Algebra .....	Greg Larson
k. MAT 210 – Precalculus.....	Greg Larson
l. MAT 220 – Calculus I.....	Greg Larson
m. MAT 224 – Calculus II .....	Greg Larson
n. MAT 226 – Calculus III .....	Greg Larson
o. PSY 150 – Intro to Research Methods.....	Chris Jones-Cage
p. PSY 205 – Intro to Biological Psychology.....	Chris Jones-Cage
q. PSY 215 – Social Psychology .....	Chris Jones-Cage
r. PSY 230 – Advanced Psychology.....	Chris Jones-Cage
s. PSY 280 – Selected Topics in Psychology .....	Chris Jones-Cage
t. PSY 290 – Selected Studies in Psychology.....	Chris Jones-Cage

**It was moved by Greg Larson and seconded by Chris Jones-Cage to approve the Prerequisite Justification of items (a)-(t). All members in favor; motion carried.**

## 2. Distance Education Language

a. ACC 100 – Basic Accounting.....	Vicki Attaway
b. ACC 101 – Principles of Accounting I .....	Vicki Attaway
c. ACC 102 – Principles of Accounting II .....	Vicki Attaway
d. BIO 100 – Intro to Biology for Non-Majors .....	Solomon Osayande
e. BUS 101 – Intro to Business.....	Vicky Attaway
f. BUS 105 – Business Mathematics.....	Brian Thieboux
g. BUS 115 – Small Business Finance .....	Brian Thieboux
h. BUS 135 – Business Law .....	Vicki Attaway
k. BUS 201 – Principles of Organization Leadership .....	Brian Thieboux
l. BUS 202 – Business Communication .....	Brian Thieboux
m. BUS 206 – Marketing .....	Brian Thieboux
n. BUS 208 – Retailing .....	Brian Thieboux
o. BUS 221 – Income Tax Procedures .....	Vicki Attaway
p. CIS 101 – Intro to Computers & Information Systems .....	Linda Martin
q. CIS 102 – Personal Computer Applications .....	Linda Martin
r. CIS 111 – Computer Business Applications .....	Linda Martin
s. CIS 120 – Spreadsheets: Microsoft Excel .....	Linda Martin
t. CIS 147 – Networking and Telecommunications .....	Linda Martin
u. CIS 180 – Starting a Web Business .....	Linda Martin
v. CIS 248 – Systems Analysis and Design .....	Linda Martin
w. ECO 105 – Principles of Macroeconomics .....	Vicki Attaway
x. ECO 106 – Principles of Microeconomics .....	Vicki Attaway
y. GEL 105 – Natural Disasters .....	Shawn Willsey
z. GEO 101 – Physical Geography .....	Shawn Willsey
aa. GES 115 – The Master Student .....	Bruce Wallace
bb. HIS 130 – American History I .....	Amy Colon
cc. HIS 140 – American History II .....	Amy Colon
dd. MAN 105 – Principles of Management and Organizations .....	Vicki Attaway
ee. MAN 106 – Personnel Management .....	Vicki Attaway
ff. MAN 145 – Organization Behavior .....	Vicki Attaway
gg. MAT 084 – Elementary Algebra w/lab .....	Greg Larson
hh. MAT 088 – Intermediate Algebra w/lab.....	Greg Larson
ii. MAT 103 – Math for Elementary Teachers I.....	Greg Larson
jj. MAT 104 – Math for Elementary Teachers II .....	Greg Larson
kk. MAT 106 – Intro to Statistics w/lab .....	Greg Larson
ll. MAT 108 – Liberal Arts Math .....	Greg Larson
mm. MAT 110 – College Algebra .....	Greg Larson

nn. MAT 210 – Precalculus.....	Greg Larson
oo. MAT 220 – Calculus I.....	Greg Larson
pp. MAT 224 –Calculus II.....	Greg Larson
qq. MAT 226 – Calculus III .....	Greg Larson
rr. PHE 180 – Sport Psychology .....	Solomon Osayande
ss. SPA 115 – Spanish for Spanish Speakers .....	Leticia Guilin

**It was moved by Jana Carter and seconded by Brian Thieboux to approve the added Distance Education Language to items (a) – (ss). All members in favor; motion carried.**

### 3. Lecture/Lab Hours

a. GEL 201 – Geology of the Grand Canyon .....	Shawn Willsey
b. GEL 202 – Volcanoes, Slot Canyons and Red Rocks: Geology of the Colorado Plateau.....	Shawn Willsey
c. GEL 203 – Caves, Fossils, and Volcanoes: Geology of the Mojave National Preserve.....	Shawn Willsey

**It was moved by Jana Carter and seconded by Mickey Miranda-Copple to approve the Lecture/Lab hour changes to items (a) – (c). All members in favor; motion carried.**

*William Smith proposed to possibly change GEL course number to 100 series.*

### 4. New Courses

a. CHD XXX – Child Abuse & Neglect .....	Dana Rethwisch/Chris Jones-Cage
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**It was moved and seconded to approve item (a) as a new course with the Instruction Office to assign a course number. All members in favor; motion carried.**

b. ENG XXX – Survey of American Lit II .....	Jana Carter
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**It was moved by Brian Thieboux and seconded by Greg Larson to approve item (b) as a new course with the Instruction Office to assign a course number. All members in favor; motion carried.**

c. GEL 204 – Geology of Joshua Tree National Park .....	Shawn Willsey
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**It was moved by Jana Carter and seconded by Greg Larson to approve .. GEL 204 as a new course. All members in favor; motion carried.**

d. GEL 205 – Geology of the Salton Sea and the San Andreas Fault..	Shawn Willsey
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**It was moved by Jana Carter and seconded by Sue Valenzuela to approve GEL 205 as a new course. All members in favor; motion carried.**

f. HEA XXX - Certified Phlebotomy Tech I (CPT-I) Practical Experience .....	Sue V.
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**It was moved by Jana Carter and seconded by Chris Jones-Cage to approve item (f) as a new course with the Instruction Office to assign a course number. All members in favor; motion carried.**

e. NUR XXX – Fast Track LVN I .....Sue Valenzuela

**It was moved by Jana Carter and seconded by Greg Larson to postpone item (e) for further review. All members in favor; motion carried.**

*There are problems with the number of units and lecture hours, this will be looked into by Sue Valenzuela; changes were made to the course description.*

f. NUR XXX – Pharmacology I and II for Fast Track LVN's .....Sue Valenzuela

**It was moved by Brian Thieboux and seconded by Greg Larson to approve item (f) as a new course with the Instruction Office to assign a course number. All members in favor; motion carried.**

g. PHE 115 -Off-season and In-season Sports Training and Conditioning..... George Dagnino

**It was moved by Jana Carter and seconded by Brian Thieboux to postpone PHE 115 for further review. All members in favor; motion carried.**

#### 5. Revised Courses

a. ABE 020 - Court Appointed Special Advocate Volunteer Training..Eric Eikenberry

**It was moved by Jana Carter and seconded by Brian Thieboux to postpone ABE 020 for further review. All members in favor; motion carried.**

b. ENG 132 – Survey of American Literature I ..... Jana Carter

**It was moved by Brian Thieboux and seconded by Shawn Willsey to approve ENG 132 as a revised course with changes noted. All members in favor; motion carried.**

*Changes were made to the title and course description.*

c. GEL 101 – Physical Geology .....Shawn Willsey

**It was moved by Brian Thieboux and seconded by Jana Carter to approve GEL 101 as a revised course with changes noted. All members in favor; motion carried.**

*The prerequisite was removed and changes were made to the course description.*

d. HEA 130 - Certified Phlebotomy Technician I (CPT 1) .....Sue Valenzuela

**It was moved by Jana Carter and seconded by Brian Thieboux to approve HEA 130 as a revised course with changes noted. All members in favor; motion carried.**

*Changes were made to the hours and course description.*

