



**PALO VERDE COLLEGE  
Curriculum Committee**

Minutes

**March 11, 2010  
3:00 p.m.  
CL 129**

**I. Call to Order**

Mickey Miranda-Copple

Meeting called to order at 3:07 p.m. with the following members in attendance:

Gabrielle Tellez (ASB)	_____	Derek Copple	✓ _____	Henry Rinaldi	✓ _____
Hortensia Rivera	_____	Philip Clinton	✓ _____	Irma Dagnino	✓ _____
Michael Gaubeca	✓ _____	David Silva	_____	June Turner	✓ _____
Kevin Eoff	✓ _____	William Smith	✓ _____	Melinda Walnoha	✓ _____
Sioux Stoeckle	✓ _____	Victor Hernandez	✓ _____	Mickey Miranda-Copple	✓ _____

Guest(s): Joe Boire, Shelley Hamilton, George Walters  
Recorder: Lisa Holmes/Corina Richards

**II. Approval of Agenda –March 11, 2010**

Action Item

**It was moved by Philip Clinton and seconded by Derek Copple to approve the agenda of March 11, 2010. All members in favor; motion carried.**

**III. Approval of Minutes –February 11, 2010**

Action Item

**It was moved by Kevin Eoff and seconded by Mike Gaubeca to approve the minutes of February 11, 2010. All members in favor; motion carried.**

**IV. Old Business**

Information/Action Items

A. Move Course to Inactive Status

NUR 101 Certified Home Health Aide ..... Sharron Burgeson

B. Removal of Programs from Catalog

Certificate of Career Preparation: Certified Home Health Aide..... Sharron Burgeson

Derek Copple explained that the division would like to leave both the Home Health Aide course and program on active status and in the catalog but will not be offering it until

they have clarification from the State. They hope to have an answer when the CNA program is recertified.

**V. New Business**

Information/Action Items

A. New/Revised Courses and Programs

Metal Fabrication Certificate ..... Joe Boire

**It was moved by Victor Hernandez and seconded by Philip Clinton to approve the Metal Fabrication Certificate as a revised certificate with changes noted. All members in favor; motion carried.**

WEL 103 was removed from the certificate, changing the total number of units for the certificate from 18 to 15.

B. Move Courses/Programs to Inactive Status

- 1. A. S. in Accounting ..... Michael Gaubeca
- 2. Certificate of Achievement: Accounting ..... Michael Gaubeca
- 3. A.S. in Administrative Office Assistant ..... Michael Gaubeca
- 4. Certificate of Achievement: Administrative Office Asst. .... Michael Gaubeca
- 5. Certificate of Career Preparation: Office Assistant..... Michael Gaubeca
- 6. A.S. in General Clerical Assistant ..... Michael Gaubeca
- 7. Certificate of Achievement: General Clerical Assistant ..... Michael Gaubeca

Mike Gaubeca explained to the committee that the Accounting Degree and Certificate should be placed on inactive status and removed from the catalog while both programs are being reviewed. The division would like to study the programs in order to find why they have been unsuccessful in the past several years and to make any changes they find necessary during this review process.

Dr. Gaubeca also explained that the OFA program is in the process of being revised and the division has decided to place the existing degrees and certificates on inactive status while the revisions are made.

**It was moved by Sioux Stoeckle and seconded by Kevin Eoff to move items 1-7 to inactive status and remove them from the Catalog. All members in favor; motion carried.**

**VI. Discussion/Information Items**

**VII. Next Meeting –**

Committee/Information Item

April 22, 2010

**VIII. Adjournment of Meeting**

Mickey Miranda-Copple

Being no further business, the meeting adjourned at 3:23 p.m.

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