



**PALO VERDE COLLEGE
Curriculum Committee**

Minutes

March 8, 2007
3:00 p.m.
CL 129

I. Call to Order

Mickey Miranda-Copple

Meeting called to order at 3:04 p.m. with the following members in attendance:

(ASB)	_____	Mickey Miranda-Copple	<u>✓</u>	Joe Boire	<u>✓</u>
Hortensia De Leon	_____	Solomon Osayande	<u>✓</u>	Brian Thieboux	<u>✓</u>
Doretha Jones	<u>✓</u>	David Silva	<u>✓</u>	June Turner	<u>✓</u>
Chris Jones-Cage	<u>✓</u>	William Smith	<u>✓</u>	Melinda Walnoha	<u>✓</u>
Dennese Edgerton	<u>✓</u>	Victor Hernandez	_____		

Guest(s): Teh-Min Brown, Sandra Sher
Recorder: Lisa Holmes/Corina Richards

II. Approval of Agenda – March 8, 2007

Action Item

It was moved by Dennese Lilley-Edgerton and seconded by Solomon Osayande to approve the agenda of March 8, 2007. All members in favor; motion carried.

III. Approval of Minutes –February 8, 2007

Action Item

It was moved by Dennese Lilley-Edgerton and seconded by Brian Thieboux to approve the minutes of February 8, 2007. All members in favor; motion carried.

IV. Old Business

Information/Action Items

1. Revised Courses

- a. ANT 280 Selected Topics in Anthropology Greg Nall
- b. ANT 290 Selected Studies in Anthropology Greg Nall
- c. PHI 280 Selected Topics in Philosophy Greg Nall
- d. PHI 290 Selected Studies in Philosophy Greg Nall
- e. SOC 280 Selected Topics in Sociology Greg Nall
- f. SOC 290 Selected Studies in Sociology Greg Nall

It was moved by Dennese Lilley-Edgerton and seconded by Sandra Sher to approve ANT 280, ANT 290, PHI 280, PHI 290, SOC 280 and SOC 290 as revised courses with changes noted. All members in favor; motion carried.

Changes were made to the hours and units. These courses were variable hour and unit courses and are now fixed at 3 hours lecture and 3 units except for ANT 290 which is now a 3 unit course with 2 hours lecture and 3 hours clinic/field.

A brief discussion took place regarding the need for these 280 and 290 courses. The question was raised as to whether 280s should only be listed in academic disciplines and 290s only listed in vocational courses or should all of them be removed. Willie stated that they should not be removed because some areas use these very often, such as Fire Science. Lisa stated that she was not sure why they were ever added to the catalog in the first place; this was before her time. She will try and locate old minutes to see what the reason was to see if maybe it was a directive from the Chancellor's Office and bring the information back to the committee.

V. New Business

Information/Action Items

A. Approval of New, Revised and Updated Course Outlines:

1. New Courses

- a. RDG 094 Beginning Reading..... TM Brown
- b. RDG 096 Intermediate Reading TM Brown

It was moved by Dennese Lilley-Edgerton and seconded by David Silva to approve RDG 094 and RDG 096 as new courses. All members in favor; motion carried.

These courses will be the distance education version of RDG 084 and RDG 086. They do not have a lab component where 084 and 086 do.

2. Revised Courses

- a. BIO 115 Evolution.....Solomon Osayande

It was moved by Sandra Sher and seconded by Chris Jones-Cage to approve BIO 115 as an updated course. All members in favor; motion carried.

- b. NBE 067 Oxyacetylene Gas Welding.....Rhonda Entwistle/Joe Boire
- c. NBE 095 Shielded Metal Arc Welding.....Rhonda Entwistle/Joe Boire

It was moved by Dennese Lilley-Edgerton and seconded by Chris Jones-Cage to approve NBE 067 and NBE 095 as revised courses with changes noted. All members in favor; motion carried.

Changes were made to the course descriptions.

- d. PSY 280 Selected Topics in Psychology.....Chris Jones-Cage
- e. PSY 290 Selected Studies in PsychologyChris Jones-Cage

It was moved by David Silva and seconded by Solomon Osayande to approve PSY 280 and PSY 290 as revised courses with changes noted. All members in favor; motion carried.

Changes were made to the units and hours. These were variable unit/hour courses and are now fixed.

- f. RDG 084 Beginning Reading with Lab TM Brown
- g. RDG 086 Intermediate Reading with Lab TM Brown

It was moved by Dennese Lilley-Edgerton and seconded by David Silva to approve RDG 084 and 086 as revised courses with changes noted. All members in favor; motion carried.

Changes were made to the titles, units, hours and course descriptions. These are the face to face versions of RDG 094 and RDG 096 and now have a laboratory component.

B. Courses/programs to be removed from the Catalog

- 1. BIO 280 Selected Topics in BiologySolomon Osayande
- 2. BIO 290 Selected Studies in Biology.....Solomon Osayande

It was moved by Chris Jones-Cage and seconded by Dennese Lilley-Edgerton to approve the removal of BIO 280 and BIO 290 from the catalog. All members in favor; motion carried.

VI. Discussion/Information Items

- 1. Resolution 06-07-04 Reaffirming Curriculum Process

Brian Thieboux brought to the Curriculum Committee the "Resolution Reaffirming Curriculum Process" for review. This resolution was already approved by the Academic Senate. Members of the committee felt that the process was confusing when it came to the role the Academic Senate plays in that process. After some discussion, the members agreed that the Division Chairs who are the voting members of the Curriculum Committee, which is a subcommittee to the Academic Senate, is representation enough for the Senate and therefore Curriculum items do not need to be sent to the Academic Senate for approval. It was decided to take the Academic Senate out of the process listed on the resolution.

- 2. Requirements for graduation with a Certificate

At the December curriculum meeting, changes were made to the requirements for graduation with an Associate Degree which were reflected on page 55 of the 06-07 catalog. At that time, the requirements for graduation with a certificate were also supposed to be changed, however, that change was not reflected in the minutes or catalog. The following are the revisions to the language concerning graduating with a certificate from page 78 of the 06-07 catalog:

Certificate Programs are primarily business and technical programs. These curricula are designed for those students who seek occupational skills and are planning to seek employment upon completion of their studies at Palo Verde College. In most cases, these programs are planned without regard to transfer schools. A number of these programs are designed so that a student may utilize these courses at a four-year institution while pursuing a degree in a technical area.

Certificates of Completion shall be issue, upon petition to the Office of Admissions and Records, to students who qualify for them. The student must have a cumulative grade point average of "C" in all courses constituting the certificate program. ~~No more than three (3) units of "D" will be accepted.~~ English and mathematics courses must be completed with a grade of "C" or better.

Courses requiring a co/prerequisite, or have recommendations are marked with a diamond (◆).

Typically, first semester courses are offered in the fall and second semester courses are offered in the spring.

The following statement was also added to the top of the Certificate in Alcohol & Drug Studies: **"To acquire a Certificate of Achievement or Skills Set Certificates, it is necessary to complete the required courses with a "C" or better."**

VII. Next Meeting –

Committee/Information Item

April 19, 2007

VIII. Adjournment of Meeting

Mickey Miranda-Copple

Being no further business, the meeting adjourned at 3:45 p.m.