



**PALO VERDE COLLEGE
Curriculum Committee**

Minutes

**December 8, 2011
3:00 p.m.
CL 129**

I. Call to Order

Hortensia Rivera

Meeting called to order at 3:00 pm with the following members in attendance:

Philip Clinton, Division Chair	<u>✓</u>	David Silva, Counseling	<u> </u>
Michael Gaubeca, Div. Chair	<u>✓</u>	William Smith, Co-Chair	<u>✓</u>
Victor Hernandez, Counseling	<u>✓</u>	Greg Snider, Div. Rep.	<u>✓</u>
Sheri Jones, Div. Chair	<u>✓</u>	Brian Thieboux, Div. Chair	<u>✓</u>
Mai Lee, ASG Rep.	<u> </u>	Ex-Officio Members:	
Carina Lin, Div. Chair	<u> </u>	Irma Dagnino, A.O.	<u>✓</u>
Mike Rhoades, Div. Chair	<u>✓</u>	June Turner, Librarian	<u>✓</u>
Hortensia Rivera, Co-Chair	<u>✓</u>	Melinda Walnoha, Registrar	<u>✓</u>

Guest(s): Lisa Holmes, Sandra Sher, George Walters, Bruce Wallace, Scott Peterson, and Shelley Hamilton,

Recorder: Laura Garcia

II. Approval of Agenda –December 8, 2011

Action Item

Scott Peterson removed Certificate of Career Preparation: Information Technology Literacy from the agenda under Old Business.

It was moved by Philip Clinton and seconded by Greg Snider to approve the agenda for December 8, 2011 as amended. All members in favor; motion carried.

III. Approval of Minutes –November 10, 2011

Action Item

It was moved by Greg Snider and seconded by Philip Clinton to approve the minutes for November 10, 2011. All members in favor; motion carried.

IV. Articulation Report

Information/Action Items

Irma Dagnino is waiting for the PHE 135 and 151 course outlines to be approved. After approval she will submit PHE 135 and 151, PSY 150 and 155, and KIN 100 for CSU, UC, and IGETC approval.

IV. Old Business

Information/Action Items

1. GES 115 The Master Teacher..... Bruce Wallace

It was moved by Philip Clinton and seconded by Greg Snider to approve GES 115 as an updated course. All members in favor; motion carried.

A discussion took place later during the meeting regarding the course's "Justification for Need" and the "Student Learning Outcomes". The committee suggested that Dr. Wallace clarify both areas and bring it back to the next meeting. Brian Thieboux offered to assist Dr. Wallace with this task.

It was moved by Brian Thieboux and seconded by Philip Clinton to pull the previous approval of GES 115 and to send it back to Dr. Wallace for clarification. All members in favor; motion carried.

- ~~2. Certificate of Career Preparation: Information Technology Literacy . Scott Peterson~~

V. New Business

Information/Action Items

A. New/Revised Courses and Programs

1. CIS 101 Introduction to Computers & Information Systems Scott Peterson
2. CIS 102 Personal Computer Applications..... Scott Peterson

CIS 101 and CIS 102 were updated to the new template and changed to be taught in all 3 modes.

It was moved by Brian Thieboux and seconded by Philip Clinton to approve CIS 101 as an updated course and CIS 102 as a revised course with changes noted. All members in favor; motion carried.

Minor changes were made to the course description for CIS 102.

It was moved by Brian Thieboux and seconded by Philip Clinton to approve CIS 101 and CIS 102 as a Correspondence Education course. All members in favor; motion carried.

It was moved by Mike Rhoades and seconded by Brian Thieboux to approve CIS 101 and CIS 102 as a Distance Education course. All members in favor; motion carried.

3. FST 250 Haz Mat – Technician/Specialist Refresher I..... George Walters

It was moved by Brian Thieboux and seconded by Victor Hernandez to approve FST 250 as revised coursed with the changes noted. All members in favor; motion carried.

FST250 was updated to the new template. Changes were made to the hours and units of the course so that it is now variable. CSTI requirements were added to the "Justification for Need".

4. NUR 103 Introduction to Pharmacology I..... Cheryl Bruno-Mofu
5. NUR 106 Introduction to Pharmacology II Cheryl Bruno-Mofu
6. NUR 109 Medical-Surgical Nursing I - Lecture Cheryl Bruno-Mofu
7. NUR 112 Medical-Surgical Nursing II - Lecture Cheryl Bruno-Mofu
8. NUR 120 Fundamentals of Nursing – Lecture Sharron Burgeson
9. NUR 121 Fundamentals of Nursing – Clinical..... Cheryl Bruno-Mofu
10. NUR 124 Medical-Surgical Nursing I – Clinical Cheryl Bruno-Mofu
11. NUR 127 Medical-Surgical Nursing II – Clinical Cheryl Bruno-Mofu

NUR 103, 106, 109, 112, 120, 121, 124, and 127 were updated to the new template.

It was moved by Brian Thieboux and seconded by Philip Clinton to approve NUR 103, 106, 109, 112, 120, 121, 124, and 127 as revised courses with the changes noted. All members in favor; motion carried.

Minor wording changes were made to the prerequisites and course descriptions.

12. PHE 135 Weight Training Greg Snider
13. PHE 149 Softball Greg Snider
14. PHE 151 Golf Greg Snider
15. PHE 153 Soccer Greg Snider

It was moved by Brian Thieboux and seconded by Greg Snider to approve PHE 135, 149, 151, and 153 as revised courses pending that Greg Snider will change the "Catalog Description", "Justification for Need", "Objectives and Learning Outcomes" and add lab activities by next week. All members in favor; motion carried.

Changes were made to the course description.

B. Courses/Programs to be placed on "Inactive" status

1. Certificate of Career Preparation: Pharmacy Technician..... Greg Snider

It was moved by Brian Thieboux and seconded by Mike Rhoades to place Certificate of Career Preparation: Pharmacy Technician on "Inactive" status. All members in favor; motion carried.

2. CRJ 082 Explorer Academy – AdvancedWilliam Smith
3. CRJ 085 Police Explorer Academy I William Smith
4. CRJ 086 Police Explorer Academy II William Smith
5. CRJ 100 Correctional Officer Basic..... William Smith
6. CRJ 102 Juvenile Procedures William Smith

7.	CRJ 105 Identification and Impact of Gangs	William Smith
8.	CRJ 108 Reserve Officer Training I	William Smith
9.	CRJ 109 Reserve Officer Level II	William Smith
10.	CRJ 110 Juvenile Corrections Officer Core.....	William Smith
11.	CRJ 111 Jail Operations	William Smith
12.	CRJ 112 Probation Officer Core	William Smith
13.	CRJ 114 Public Safety Dispatch	William Smith
14.	CRJ 121 Field Training Officer	William Smith
15.	CRJ 122 Inland Boating Enforcement	William Smith
16.	CRJ 124 Writing Skills for Corrections	William Smith
17.	CRJ 128 Latent Fingerprint Retrieval.....	William Smith
18.	CRJ 129 Drug Use Recognition.....	William Smith
19.	CRJ 133 Women and Crime	William Smith
20.	CRJ 137 California Family Law	William Smith
21.	CRJ 140 Correctional Investigation	William Smith
22.	CRJ 145 Wildlife Law Enforcement	William Smith
23.	CRJ 149 Bicycle Patrol	William Smith
24.	CRJ 150 Patrol Procedures.....	William Smith
25.	CRJ 151 Traffic Control.....	William Smith
26.	CRJ 154 Crime Scene Examination	William Smith
27.	CRJ 160 Reserve Officer Level III.....	William Smith
28.	CRJ 164 Laws of Arrest, Search & Seizure.....	William Smith
29.	CRJ 168 Stun-Tech R.E.A.C.T. Belt Training	William Smith
30.	CRJ 169 Facility Security Training.....	William Smith
31.	CRJ 178 Desert Survival and Rescue, Part 1.....	William Smith
32.	CRJ 179 Search and Rescue Field Practice	William Smith
33.	CRJ 181 Search and Rescue Techniques I.....	William Smith
34.	CRJ 182 Search & Rescue Techniques II.....	William Smith
35.	CRJ 183 Search & Rescue Techniques III	William Smith
36.	CRJ 184 Search & Rescue Techniques IV.....	William Smith
37.	CRJ 185 Search & Rescue Techniques V	William Smith
38.	CRJ 186 Search & Rescue Techniques VI	William Smith
39.	CRJ 187 Police Supervision	William Smith
40.	CRJ 190 GPS-Map Interface Techniques	William Smith
41.	CRJ 191 Basic and Advanced Maps, Compasses, GPS's	William Smith
42.	CRJ 195 Advanced Corrections Training.....	William Smith
43.	CRJ 200 Correctional Supervision I.....	William Smith
44.	CRJ 210 Adult Correction Officer Enhancement	William Smith
45.	CRJ 219 Interview and Interrogation.....	William Smith
46.	CRJ 225 Law Enforcement Ethics	William Smith
47.	CRJ 280 Selected Topics in Criminal Justice	William Smith
48.	CRJ 295 Topics for Career Officers	William Smith

It was moved by Brian Thieboux and seconded by Victor Hernandez to place all 47 courses on "Inactive" status (items 2-48). All members in favor; motion carried.

VI. Discussion/Information Items

1. Credit by ExamHortensia Rivera

Hortensia approached the committee with the idea of placing a "Credit by Exam" section on the outlines. The idea is so that counselors would be made aware of the courses that

are available to the students through the credit by exam option. A discussion took place and it was asked that the members take it back to their divisions for discussion.

VII. Next Meeting –

Committee/Information Item

February 9, 2012 in CL 129

VIII. Adjournment of Meeting

Hortensia Rivera

Being no further business, the meeting adjourned at 4:10 p.m.