



COURSE OUTLINE
Palo Verde College
 One College Drive, Blythe, CA 92225
 (760) 921-5500

Latest Revision: 11-10-04

Board Approval: 11/23/04

1. Course Information. Course Initiator: ALMA THOMAS / ROSA BEQUER

Subject Area and Course Number: NBE 013		Course Title: QUICK AND EASY CRAFTS AND DECORATIONS®			
New Course <input type="checkbox"/> Revised <input checked="" type="checkbox"/> Updated <input type="checkbox"/>		Static ID CNBE01	TOP Code 1009.00	Credit Status Request Noncredit	
Classification Code C=Adult and Secondary Basic Education		SAM Code E=Non-occupational		Course prior to college level Y=Not applicable	
Noncredit category H=Courses for older adults		Meets a unique need: Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	Course duplicated: Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	Demand/Enrollment Potential: Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	
Transfer request C=Non-transferable		Articulation request: UC <input type="checkbox"/> CSU <input type="checkbox"/> CSU-GE <input type="checkbox"/> IGETC <input type="checkbox"/> CAN <input type="checkbox"/>			

2. Some or all aspects of this course may be delivered in a Distance Education mode: Yes No
 If checked yes, all questions pertaining to Distance Education must be answered.

3. This course has laboratory or clinic/field hours: Yes No
 If checked yes, this outline must include a list of laboratory or clinic/field activities or topics.

4. This course has prerequisites, co-requisites, or advisories: Yes No
 If checked yes, please complete a [Prerequisite Justification Form](#).

5. Curriculum Committee Approval Date: 11/10/04

6. After Curriculum Committee approval, the following is to be completed by the Office of Instruction:

TRANSFER APPROVAL STATUS	ARTICULATION APPROVAL STATUS				
Approval Pending	Not Requested	Date of Submission	Approval Pending	Approval Denied	Date Approved
UC	<input type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>	
CSU	<input type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>	
CSU-GE	<input type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>	
IGETC	<input type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>	
CAN	<input type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>	

CATALOG DESCRIPTION:

This course gives the students different options and a unique opportunity to make their own crafts, and decorations with a touch of exclusivity and design. The making or designing of crafts and/or scrapbooks for all occasions, such as holidays, birthdays, or other times, will be strongly emphasized. This course is repeatable.

UNITS:

FACE TO FACE: **Hours Per Week:** **Lecture: 3** **Laboratory: 15** **Clinic/Field:**

DISTANCE EDUCATION:

ENTRY LEVEL SKILLS, PRE-REQUISITES, CO-REQUISITES AND ADVISORIES:

None

OBJECTIVES and LEARNING OUTCOMES:

Upon successful completion of the course the student will be able to:

1. Design and create original floral, wood, plastic and outdoor metal crafts for all occasions.
 2. Design and create original decorations for all occasions.
 4. Design and create scrapbooks for all occasions.
 5. Understand different types of materials they can purchase for different occasions.
 6. Understand the process of reading and following directions step by step for best results.
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COURSE OUTLINE AND SCOPE:

1. Outline of Topics or Content:

- A. Floral Design
- B. Wood Creation
- C. Plastic Creation
- D. Malleable Metal Creations
- E. Scrapbooking

2. If a course contains laboratory or clinic/field hours, list activities or topics:

Students will create crafts or scrapbooks of their own choosing.

3. Examples of Reading Assignments:

Handouts, magazines, instructions.

4. Examples of Writing Assignments:

N/A

5. Appropriate Assignments to be completed outside of class:

Students may also work on their project at home.

6. Appropriate Assignments that demonstrate critical thinking:

N/A

7. Other Assignments:

As determined by instructor.

8. Indicate any assignments that are unique to the Distance Education mode of delivery:

N/A

METHOD OF EVALUATION—FACE TO FACE:

Attendance, participation, completion of project(s).

METHOD OF EVALUATION—DISTANCE EDUCATION:

N/A

METHOD OF INSTRUCTION—FACE TO FACE:

Lecture/Demonstration

METHOD OF INSTRUCTION—DISTANCE EDUCATION:

N/A

REPRESENTATIVE TEXTBOOKS, AND OTHER READING AND STUDY MATERIALS:

This section shall include author(s), title, and current publication date of all representative materials.

Teacher prepared materials and instructions.

SIGNATURES:

COURSE INITIATOR: _____ **DATE:** _____

LIBRARY: _____ **DATE:** _____

CHAIR OF CURRICULUM COMMITTEE: _____ **DATE:** _____

SUPERINTENDENT/PRESIDENT: _____ **DATE:** _____