



**PALO VERDE COLLEGE
Curriculum Committee**

Minutes

**December 11, 2008
3:00 p.m.
CL 129**

I. Call to Order

William Smith

Meeting called to order at 3:01 p.m. with the following members in attendance:

Tomas Tellez (ASB)	<u> </u>	Derek Copple	<u> </u>	Joe Boire	<u> ✓ </u>
Hortensia Rivera	<u> ✓ </u>	Philip Clinton	<u> ✓ </u>	Irma Dagnino	<u> </u>
Michael Gaubeca	<u> ✓ </u>	David Silva	<u> </u>	June Turner	<u> ✓ </u>
Kevin Eoff	<u> ✓ </u>	William Smith	<u> ✓ </u>	Melinda Walnoha	<u> ✓ </u>
Sioux Stoeckle	<u> ✓ </u>	Victor Hernandez (3:25)	<u> ✓ </u>	Mickey Miranda-Copple	<u> </u>

Guest(s): Brian Thieboux, Frank Kelly, George Walters
Recorder: Lisa Holmes/Corina Richards

II. Approval of Agenda –December 11, 2008

Action Item

It was moved by Hortensia Rivera and seconded by Philip Clinton to approve the agenda for December 11, 2008.

PHE 107 was removed from the agenda per the request of the Physical Education Coordinator.

It was moved by Kevin Eoff and seconded by Philip Clinton to approve the agenda for December 11, 2008 as amended. All members in favor; motion carried.

III. Approval of Minutes –November 13, 2008

Action Item

It was moved by Kevin Eoff and seconded by Joe Boire to approve the minutes for November 13, 2008 as amended. All members in favor; motion carried.

IV. New Business

Information/Action Items

A. New/Revised Courses

1. CRJ 132 Family InterventionAngel Ramirez

It was moved by Philip Clinton and seconded by Hortensia Rivera to approve CRJ 132 as a revised course with changes noted. All members in favor; motion carried.

This course was made repeatable, the unit value was changed from one unit to three units and the hours changed from 36 hours lecture to 54 hours lecture.

2. FST 152 Basic Chemistry, Module 1A, Haz-Mat Technician George Walters
3. FST 154 Incident Considerations, Module 1C, Haz-Mat Tech. George Walters
4. FST 157 Special Mitigation Techniques, Module 1F, Haz-Mat Spec. George Walters
5. FST 158 Advanced Field Operations, Module 1G, Haz-Mat Spec..... George Walters
6. FST 162 I-300 Intermediate Incident Command System (ICS) George Walters
7. FST 179 Instructional Techniques, Instructor 1B, Part 2..... George Walters

It was moved by Hortensia Rivera and seconded by Sioux Stoeckle to approve FST 152, FST 154, FST 157, FST 158, FST 162 and FST 179 as revised courses with changes noted. All members in favor; motion carried.

The prerequisites were removed and title changes were made to items 2-7. Unit changes were made to FST 157 and FST 162 and hours were changed on FST 157. The repeatability was removed from FST 157, FST 158, FST 162 and FST 179.

8. PHE 107 Mixed Martial Arts.....Victor Hernandez

This course was removed from the agenda.

V. Discussion/Information Items

A. Curriculum GuideBrian Thieboux

Brian Thieboux presented an overview of the revised Curriculum Guide. The Curriculum Guide was updated as a result of the Accreditation Team visit and recommendation. Brian would like to have this document reviewed, updated and approved annually. This guide contains a quick start guide on Curriculum processes, an overview of the committee members and their duties, how to fill out the course outline of record, content review, degrees and certificates, program review, prerequisite/corequisite justification forms and challenge forms.

It was moved by Philip Clinton and seconded by Hortensia Rivera to bring the Curriculum Guide to the February Curriculum meeting as an action item. This will provide the entire faculty time to review the Guide and make any changes or suggestions at the January 14, 2009 Flex Day meeting prior to final approval by Curriculum.

B. Prerequisite Form.....Brian Thieboux

Brian Thieboux discussed the clarification and revisions that were made to the prerequisite form. This form is part of the Curriculum Guide.

It was moved by Joe Boire and seconded by Kevin Eoff to bring the Prerequisite Form to the February Curriculum meeting as an action item. This will provide the entire faculty time to review the Form and make any changes or suggestions at the January 14, 2009 Flex Day meeting prior to final approval by Curriculum.

VI. Next Meeting –

Committee/Information Item

February 12, 2009

VII. Adjournment of Meeting

William Smith

Being no further business, the meeting adjourned at 4:10 p.m.

