

PALO VERDE COLLEGE
CRIMINAL JUSTICE

PROGRAM REVIEW 2013

ONE COLLEGE WAY
BLYTHE, CA 92225

PART 1: SUPPORT OF THE COLLEGE MISSION

The purpose of the Criminal Justice Program is to provide students with the necessary skills to work in an ever-expanding field. To this end, the Criminal Justice program provides a diverse community of students with basic, entry-level skills, professional development opportunities, and certificate and degree options.

The program supports the overall mission of the College by providing high quality programming in a particular vocational area. CRJ courses provide an opportunity for lifelong learning in that they offer the opportunity for professional development and certification.

The program satisfies a unique goal by providing technical education in this field. Without the Criminal Justice program, a key component of the Vocational Education Division programs, the College would not be able to provide the necessary range of technical, vocational training to students intending to enter an ever-expanding, in-demand field.

PART 2: ACCOMPLISHMENTS IN ACHIEVING GOALS

The Criminal Justice program's goal to update degrees and certificates was completed during the 2012-13 academic year.

The Criminal Justice program's goal to obtain mats and access to exercise facilities has been met with the addition of the Clancy Osborne Physical Education Complex.

No modifications of goals were necessary.

PART 3: POPULATIONS SERVED

The Criminal Justice program is open to all Palo Verde College students and the general public interested in police science or corrections. The program also serves students wishing to work in Criminal Justice fields.

While the Criminal Justice program does serve students of varying needs and interests, ideally, the program should enroll a greater number of working, adult students. In order to address this, we will explore ways to strengthen partnerships with local employers in this field.

PART 4: CURRICULUM HISTORY

During the 2012-13 academic year, Criminal Justice courses (specifically CRJ 103, 104, 115, 120 & 206) were updated to meet C-ID minimum requirements, to oblige with SB 1440: Student Transfer Achievement Reform Act. Once courses were updated and submitted to C-ID, they were approved and a C-ID was designated to each course. Following the approval from C-ID, the AS-T in Administration of Justice was developed from the Transfer Model Curriculum (TMC) provided by the Chancellor's Office. Approved C-ID courses were included in the AS-T to again meet SB 1440 requirements. The AS-T was then submitted to the Chancellor's Office for approval, where it was returned with recommended changes. Recommended changes were made to the Narrative and Template and resubmitted to the Chancellor's Office.

	2010FA	2010SU	2011FA	2011SP	2012FA	2012SP	2012SU	2013SP
CRJ-082		X					X	
CRJ-085	X		X	X	X	X		X
CRJ-103	X		X		X			
CRJ-104				X		X		X
CRJ-105				X				
CRJ-115	X		X		X			
CRJ-120				X		X		X
CRJ-125	X		X		X			
CRJ-130				X	X			
CRJ-132	X		X	X				X
CRJ-135	X		X	X	X	X		
CRJ-155				X		X		X
CRJ-165	X		X		X			
CRJ-206				X		X		X
CRJ-220	X		X		X			

PART 5: COURSE SCHEDULING & AVAILABILITY

Within the Criminal Justice program, courses are scheduled at times that allow appropriate instructional methodology. At this time, day and night classes are scheduled to accommodate the students interested in the field. Classes are scheduled at locations and times to meet the needs of the students.

2010FA

Section Name	Section Title	Section Minimum Credits	P09 Formatted Me	P09 Formatted Me	P09 Meeting Room	P09 Meeting Days	Person Last Name	Person First Name	Section Location Desc
CRJ-085-01	Police Exp Ac I	2	10:30 AM	2:00 PM	IEC	Su	McHenry	Timothy	In-Service
CRJ-085-01	Police Exp Ac I	2	7:30 AM	5:30 PM	IEC	Su	McHenry	Timothy	In-Service
CRJ-085-01	Police Exp Ac I	2	7:30 AM	9:30 AM	IEC	Su	McHenry	Timothy	In-Service
CRJ-103-01	Criminal Law	3	6:50 PM	9:40 PM	CL215	M	Velarde	Thomas	Main Campus
CRJ-115-01	Intro to Law En	3	6:50 PM	9:40 PM	CS209	W	Hyduke	Ned	Main Campus
CRJ-125-01	Report Writing	3	5:20 PM	6:40 PM	CL101	MW	Hyduke	Ned	Main Campus
CRJ-132-01	Family Intervention	3	6:50 PM	9:40 PM	BPD	Tu	Ramirez	Angel	Main Campus
CRJ-135-01	Spanish for Ems	3	6:50 PM	9:40 PM	BPD	Th	Ramirez	Angel	Main Campus
CRJ-165-01	Arrest&firearms	3	6:50 PM	9:40 PM	CS209	Th	Miller	George	Main Campus
CRJ-165-01	Arrest&firearms	3			RANGE		Miller	George	Main Campus
CRJ-220-01	Interview/Couns	3	6:50 PM	9:40 PM	CL215	Tu	Velarde	Thomas	Main Campus

2010SU

Section Name	Section Title	Section Minir	P09 Formatted Me	P09 Formatted Me	P09 Meeting Room	P09 Meeting Days	Person Last Name	Person First Name	Section Location Desc
CRJ-082-01	Exp Academ Adv	1.5	1:45 PM	5:00 PM	IEC	MTuWThF	McHenry	Timothy	In-Service
CRJ-082-01	Exp Academ Adv	1.5	8:00 AM	12:45 PM	IEC	MTuWThF	McHenry	Timothy	In-Service

2011FA

Section Name	Section Title	Section Minis	P09 Formatted Me	P09 Formatted Me	P09 Meeting Room	P09 Meeting Days	Person Last Name	Person First Name	Section Location Desc
CRJ-085-01	Police Exp Ac I	2	7:30 AM	4:30 PM	IEC	Su	McHenry	Timothy	In-Service
CRJ-085-01	Police Exp Ac I	2	7:30 AM	5:30 PM	IEC	Su	McHenry	Timothy	In-Service
CRJ-103-01	Criminal Law	3	6:50 PM	9:40 PM	CL215	M	Hyduke	Ned	Main Campus
CRJ-115-01	Intro to Law En	3	3:00 PM	4:20 PM	CS209	MW	Hyduke	Ned	Main Campus
CRJ-125-01	Report Writing	3	5:20 PM	6:40 PM	CS209	MW	Hyduke	Ned	Main Campus
CRJ-132-01	Family Intervention	3	6:50 PM	9:40 PM	CS234	Tu	Ramirez	Angel	Main Campus
CRJ-135-01	Spanish for Ems	3	6:50 PM	9:40 PM	CL215	W	Ramirez	Angel	Main Campus
CRJ-165-01	Arrest&firearms	3	6:50 PM	8:10 PM	CL101	Th	Ramirez	Angel	Main Campus
CRJ-165-01	Arrest&firearms	3			RANGE		Ramirez	Angel	Main Campus
CRJ-220-01	Interview/Couns	3	6:50 PM	9:40 PM	CL215	Tu	Dale	Garth	Main Campus

2011SP

Section Name	Section Title	Section Minis	P09 Formatted Me	P09 Formatted Me	P09 Meeting Room	P09 Meeting Days	Person Last Name	Person First Name	Section Location Desc
CRJ-085-01	Police Exp Ac I	2	12:30 PM	4:30 PM	IEC	Su	McHenry	Timothy	In-Service
CRJ-085-01	Police Exp Ac I	2	7:30 AM	11:30 AM	IEC	Su	McHenry	Timothy	In-Service
CRJ-085-01	Police Exp Ac I	2	7:30 AM	3:30 PM	IEC	Sa	McHenry	Timothy	In-Service
CRJ-085-01	Police Exp Ac I	2	7:30 AM	4:30 PM	IEC	Su	McHenry	Timothy	In-Service
CRJ-104-01	Criminal Invest	3	5:20 PM	6:40 PM	CL101	MW	Hyduke	Ned	Main Campus
CRJ-104-02	Criminal Invest	3	3:00 PM	5:50 PM	B11	W	Christy	Jack	Needles Campus
CRJ-105-01	Id Impact Gangs	3	6:15 PM	9:05 PM	B11	W	Christy	Jack	Needles Campus
CRJ-120-01	Community Relat	3	6:50 PM	9:40 PM	CL101	M	Hyduke	Ned	Main Campus
CRJ-130-IS	Drug Abuse	3					Hyduke	Ned	Main Campus
CRJ-132-01	Family Intervention	3	6:50 PM	9:40 PM	SS605	Tu	Ramirez	Angel	Spring Street Center
CRJ-135-01	Spanish for Ems	3	6:50 PM	9:40 PM	SS605	Th	Ramirez	Angel	Spring Street Center
CRJ-155-01	Crime Scene Inv	3	6:50 PM	9:40 PM	CS123	Tu	Hudson	Valerie	Main Campus
CRJ-206-01	Legal Aspects	3	6:50 PM	9:40 PM	CL215	W	Smith	William	Main Campus

2012FA

Section Name	Section Title	Section Minis	P09 Formatted Me	P09 Formatted Me	P09 Meeting Room	P09 Meeting Days	Person Last Name	Person First Name	Section Location Desc
CRJ-085-01	Police Exp Ac I	2	7:30 AM	4:30 PM	IEC	Su	McHenry	Timothy	In-Service
CRJ-085-01	Police Exp Ac I	2	7:30 AM	9:30 PM	IEC	Su	McHenry	Timothy	In-Service
CRJ-085-01	Police Exp Ac I	2	9:30 AM	4:30 PM	IEC	Su	McHenry	Timothy	In-Service
CRJ-085-01	Police Exp Ac I	2					McHenry	Timothy	In-Service
CRJ-103-01	Criminal Law	3	6:50 PM	9:40 PM	CL215	M	Smith	William	Main Campus
CRJ-115-01	Intro to Law En	3	3:00 PM	4:20 PM	CL219	MW	Smith	William	Main Campus
CRJ-125-01	Report Writing	3	5:20 PM	6:40 PM	CL215	MW	Ramirez	Angel	Main Campus
CRJ-130-01	Drug Abuse	3			ONLINE		Smith	William	Main Campus
CRJ-135-01	Spanish for Ems	3	6:50 PM	9:40 PM	CL215	W	Ramirez	Angel	Main Campus
CRJ-165-01	Arrest&firearms	3	5:20 PM	8:10 PM	CS123	Th	Ramirez	Angel	Main Campus
CRJ-165-01	Arrest&firearms	3			RANGE		Ramirez	Angel	Main Campus
CRJ-220-01	Interview/Couns	3	6:50 PM	9:40 PM	CL215	Tu	Smith	William	Main Campus

2012SP

Section Name	Section Title	Section Minis	P09 Formatted Me	P09 Formatted Me	P09 Meeting Room	P09 Meeting Days	Person Last Name	Person First Name	Section Location Desc
CRJ-085-01	Police Exp Ac I	2	7:00 AM	6:00 PM	IEC	Su	McHenry	Timothy	In-Service
CRJ-104-01	Criminal Invest	3	5:20 PM	6:40 PM	CS123	MW	Ramirez	Angel	Main Campus
CRJ-120-01	Community Relat	3	6:50 PM	9:40 PM	CL215	M	Dale	Garth	Main Campus
CRJ-135-01	Spanish for Ems	3	5:20 PM	8:10 PM	CL215	Th	Ramirez	Angel	Main Campus
CRJ-155-01	Crime Scene Inv	3	6:50 PM	9:40 PM	CS123	Tu	Hudson	Valerie	Main Campus
CRJ-155-02	Crime Scene Inv	3	12:30 PM	3:20 PM	B10	M	Christy	Jack	Needles Campus
CRJ-206-01	Legal Aspects	3	6:50 PM	9:40 PM	CL117	W	Smith	William	Main Campus

2012SU

Section Name	Section Title	Section Minis	P09 Formatted Me	P09 Formatted Me	P09 Meeting Room	P09 Meeting Days	Person Last Name	Person First Name	Section Location Desc
CRJ-082-01	Exp Academ Adv	1.5	8:00 AM	5:00 PM	IEC	MTuW	McHenry	Timothy	In-Service
CRJ-082-01	Exp Academ Adv	1.5	8:00 AM	5:00 PM	IEC	ThF	McHenry	Timothy	In-Service

2013SP

Section Name	Section Title	Section Min/hr	P09 Formatted Me	P09 Formatted Me	P09 Meeting Room	P09 Meeting Days	Person Last Name	Person First Name	Section Location Desc
CRJ-085-01	Police Exp Ac I	2	1:00 PM	5:00 PM	IEC	Sa	McHenry	Timothy	In-Service
CRJ-085-01	Police Exp Ac I	2	8:00 AM	12:00 PM	IEC	Sa	McHenry	Timothy	In-Service
CRJ-104-01	Criminal Invest	3	5:20 PM	6:40 PM	CL215	MW	Smith	William	Main Campus
CRJ-120-01	Community Relat	3	6:50 PM	9:40 PM	CL215	M	Smith	William	Main Campus
CRJ-132-01	Family Intervention	3	5:20 PM	8:10 PM	CL202	Tu	Ramirez	Angel	Main Campus
CRJ-155-01	Crime Scene Inv	3	6:50 PM	9:40 PM	CS123	Tu	Hudson	Valerie	Main Campus
CRJ-206-01	Legal Aspects	3	6:50 PM	9:40 PM	CL215	W	Smith	William	Main Campus

PART 6: STUDENT LEARNING OUTCOMES

The CRJ Program is implementing post-testing at the course level. Methods of assessment encompass a wide range of learner preferences, such as oral presentations, multiple choice exams, and written reports. Program improvements are made based on the outcomes of these assessments. Students have for the most part been successful in these courses in terms of meeting course-level SLOs. However, as noted below, students need to develop stronger writing skills, and this is expressed at the program, or degree, level. The evidence of this can be found on the PVC website, under PVC SLOs (<http://www.paloverde.edu/accreditation/slo.aspx>).

Student learning outcomes for the **Associates in Science, Criminal Justice**:

SLO #1: Acquire fundamental grounding in communications, science, mathematics, humanities, the social sciences and self-development.

SLO # 2: Acquire theoretical knowledge and practical skills in law enforcement and corrections. Or: Students will demonstrate skill in advising suspects of their Miranda rights.

Program assessment based on assessments of this course: CRJ 103 and CRJ 220

Action Plan: Encourage students to improve communication and report-writing skills:

1. Refer students to the PVC Student Learning Center for tutoring in writing skills.
2. Recommend to students enrolled in CRJ classes that they use English writing handbooks to help in improving their writing skills, for example:
 - a. Rosa and Eschholz, *The Writer's Brief Handbook*
 - b. Maimon, Peritz and Yancy, *The Brief McGraw-Hill Handbook*
 - c. Hacker, *Rules for Writers*

Student learning outcomes for the **Certificate of Achievement, Criminal Justice:**

SLO: Students will be able to recognize the key differences between felony and manslaughter, and will be able to explain the reasoning behind them.

Program assessment based on assessments of this course: CRJ 115

Action Plan: Students need to have better report-writing and other communication skills:

1. Refer students to the PVC Student Learning Center for tutoring in writing skills.
2. Recommend to students enrolled in CRJ classes that they use English writing handbooks to help in improving their writing skills, for example:
 - a. Rosa and Eschholz, *The Writer's Brief Handbook*
 - b. Maimon, Peritz and Yancy, *The Brief McGraw-Hill Handbook*
 - c. Hacker, *Rules for Writers*

Student learning outcomes for each course are available on the PVC Website.

PART 7: PROGRAM & COURSE COVERAGE

Criminal Justice faculties, all meeting or exceeding the minimum qualifications, have been adequate to support the program. The Criminal Justice program is currently supported by one full-time faculty member and a varying number of adjunct faculty members depending on student need. These numbers fluctuate based on recent staffing decisions made by college leadership.

There is no dedicated support staff for the Criminal Justice program but faculty secretaries are adequate to support the clerical needs of the program.

All faculty members are current and knowledgeable in the field and bring up-to-date information and skills to the learning environment.

PART 8: PROFESSIONAL DEVELOPMENT

Instructors routinely participate in professional development in terms of continuing professional education and seminars. The Criminal Justice faculty has completed additional coursework in the subject area at PVC. This training has allowed for skills updates in an ever-changing field. The faculty's continuous attention to professional development ultimately helps students by providing them a highly skilled and highly qualified faculty.

Adjunct faculty, as primarily employed by other agencies, has not historically participated in College in-service activities, as they are working during regular business hours. However, many of the CRJ adjunct faculty attended an in-service training workshop held at the main campus.

An opportunity to attend POST training seminars approximately twice a year is necessary for full-time faculty's professional development.

PART 9: STUDENT PERFORMANCE & COMPLETION

Term	Course	Section	Title	Instructional Method	Rate of Completion	Enrollment
2010SU	CRJ-082	01	Exp Academy Adv.	Face to Face	100%	20
2012SU	CRJ-082	01	Ext Academy Adv.	Face to Face	100%	17
2010FA	CRJ-085	01	Police Exp Ac I	Face to Face	100%	32
2011FA	CRJ-085	01	Police Exp Ac I	Face to Face	100%	25
2011SP	CRJ-085	01	Police Exp Ac I	Face to Face	100%	24
2012FA	CRJ-085	01	Police Exp Ac I	Face to Face	100%	50
2012SP	CRJ-085	01	Police Exp Ac I	Face to Face	100%	27
2013SP	CRJ-085	01	Police Exp Ac I	Face to Face	100%	33
2010FA	CRJ-103	01	Criminal Law	Face to Face	93%	14
2011FA	CRJ-103	01	Criminal Law	Face to Face	86%	22
2012FA	CRJ-103	01	Criminal Law	Face to Face	92%	13
2011SP	CRJ-104	01	Criminal Invest	Face to Face	96%	26
2012SP	CRJ-104	01	Criminal Invest	Face to Face	90%	21
2013SP	CRJ-104	01	Criminal Invest	Face to Face	65%	17
2011SP	CRJ-104	02	Criminal Invest	Face to Face	54%	13
2011SP	CRJ-105	01	Id Impact Gangs	Face to Face	73%	15
2010FA	CRJ-115	01	Intro to Law En	ITV	97%	33
2011FA	CRJ-115	01	Intro to Law En	Face to Face	97%	35
2012FA	CRJ-115	01	Intro to Law En	ITV	44%	27
2011SP	CRJ-120	01	Community Relat	Face to Face	96%	28
2012SP	CRJ-120	01	Community Relat	Face to Face	87%	15
2013SP	CRJ-120	01	Community Relat	Face to Face	54%	13
2010FA	CRJ-125	01	Report Writing	Face to Face	100%	30
2011FA	CRJ-125	01	Report Writing	Face to Face	90%	30
2012FA	CRJ-125	01	Report Writing	Face to Face	94%	16
2012FA	CRJ-130	01	Drug Abuse	Online	46%	13
2011SP	CRJ-130	IS	Drug Abuse	Independent Study	100%	1
2010FA	CRJ-132	01	Family Intervention	Face to Face	81%	21
2011FA	CRJ-132	01	Family Intervention	ITV	83%	12
2011SP	CRJ-132	01	Family Intervention	Face to Face	82%	17
2013SP	CRJ-132	01	Family Intervention	Face to Face	65%	23
2010FA	CRJ-135	01	Spanish for Ems	Face to Face	90%	29
2011FA	CRJ-135	01	Spanish for Ems	Face to Face	81%	16
2011SP	CRJ-135	01	Spanish for Ems	Face to Face	82%	22
2012FA	CRJ-135	01	Spanish for Ems	Face to Face	100%	13
2012SP	CRJ-135	01	Spanish for Ems	Face to Face	100%	18
2011SP	CRJ-155	01	Crime Scene Inv	Face to Face	64%	25
2012SP	CRJ-155	01	Crime Scene Inv	Face to Face	76%	17
2013SP	CRJ-155	01	Crime Scene Inv	Face to Face	89%	9
2012SP	CRJ-155	02	Crime Scene Inv	Face to Face	94%	16
2010FA	CRJ-165	01	Arrest & Firearms	Face to Face	55%	11
2011FA	CRJ-165	01	Arrest & Firearms	Face to Face	75%	28

2012FA	CRJ-165	01	Arrest & Firearms	Face to Face	89%	19
2011SP	CRJ-206	01	Legal Aspects	Face to Face	43%	21
2012SP	CRJ-206	01	Legal Aspects	Face to Face	32%	19
2013SP	CRJ-206	01	Legal Aspects	Face to Face	61%	23
2010FA	CRJ-220	01	Interview/Couns	Face to Face	61%	23
2011FA	CRJ-220	01	Interview/Couns	Face to Face	73%	22
2012FA	CRJ-220	01	Interview/Couns	Face to Face	62%	21

Some students do not come to class prepared to learn; they neglect to bring basic supplies such as paper and pencil, they do not participate in class discussions, or take notes during lecture. Some students seem unable to comprehend or process the information independently. Some students have told their instructor that they can't read; their work shows that they are only capable of copying verbatim.

The courses with a less than 60% success rate have a higher level of rigor than those with high percentages of success. There seems to be a discrepancy in the quality of work produced in these courses when compared to the grades received in prior courses. Alterations have been made to the way these courses are presented, but the low basic skills of incoming students remains to be the common denominator. Students have been placed in the CRJ 206 class as freshmen, without any prior Criminal Justice instruction. The course numbering system indicates that this course is more challenging, and should be scheduled during the students' second year.

			2011	2012	2013
CRJ	Admin of Justice/Criminal Just	Associate of Science	2		1
CRJ	Admin of Justice/Criminal Just	Certificate - 30.0-59.9 Units	4	2	2

As will be discussed in Parts 12 & 13, the recent changes to the degree and certificate requirements will likely take some time for students to recognize as beneficial. The number of units in the newly designed degree and certificate should enable students willing to put forth the effort to finish in a reasonable time.

PART 10: ENROLLMENT & FINANCIAL TRENDS

Criminal Justice	2007-08	2008-09	2009-10	2010-11	2011-12	2012-13
1000 Certificated						
Full Time						\$ 59,537
Adjunct	\$ 32,373	\$ 34,768	\$ 32,276	\$ 34,334	\$ 35,694	\$ 16,972
Needles				\$ 5,107	\$ 3,032	
Overload						
Total Certificated Expenses	\$ 32,373	\$ 34,768	\$ 32,276	\$ 39,441	\$ 38,726	\$ 76,509
2000 Classified						
Student Aide			\$ -	\$ -	\$ -	\$ -
			\$ -	\$ -	\$ -	
	\$ -	\$ -	\$ -	\$ -	\$ -	
Total Classified Expenses	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
3000 Benefits						
Retirement	\$ 1,217	\$ 1,225	\$ 1,196	\$ 1,592	\$ 1,824	\$ 6,062
Social Security	\$ 1,092	\$ 1,235	\$ 1,412	\$ 1,249	\$ 1,031	\$ 188
Medicare	\$ 469	\$ 504	\$ 541	\$ 572	\$ 559	\$ 1,059
H&W						\$ 9,113
Unemployment	\$ 16	\$ 104	\$ 112	\$ 284	\$ 621	\$ 842
Workers' Compensation	\$ 522	\$ 484	\$ 529	\$ 4,682	\$ 559	\$ 1,135
Total Benefits	\$ 3,317	\$ 3,552	\$ 3,789	\$ 8,379	\$ 4,593	\$ 18,399
4000 Supplies						
Instructional Supplies	\$ 382	\$ 126	\$ 15	\$ 150	\$ 150	\$ -
Office Supplies						\$ -
Copying	\$ 27	\$ 81	\$ 364	\$ 75	\$ 6	\$ -
Transportation						\$ -
						\$ -
						\$ -
Total Supplies	\$ 410	\$ 208	\$ 379	\$ 225	\$ 156	\$ -
5000 Other Operating Expenses						
Travel					\$ -	\$ 1,022
Memberships				\$ -	\$ -	\$ -
Waste Disposal				\$ -	\$ -	\$ -
Postage	\$ 17			\$ -	\$ -	\$ -
Telephone				\$ -	\$ -	\$ -
Consultant	\$ 55,542			\$ -	\$ -	\$ -
Total Other Operating Expenses	\$ 55,559	\$ -	\$ -	\$ -	\$ -	\$ 1,022
6000 Capital (Equipment)						
Instructional Equipment	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Non-Instructional Equipment	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Capital Expenses	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Revenues	\$ 91,659	\$ 38,528	\$ 36,444	\$ 48,045	\$ 43,475	\$ 95,930

Enrollment in Face-to-Face courses over the past three years is an average of 21 students while average enrollment in ITV courses is 24 students. There is, however, a current downward shift in the number of students enrolled in ITV classes. For the most part, enrollment numbers on a course-by-course basis have not fluctuated by more than 3 or 4 students over the past three semesters.

The financial trends over the past three years have mainly changed due to staffing, but the program remains in the black and continues to generate revenue for the institution.

PART 11: FACILITIES & EQUIPMENT

As the practicum is central to all of the courses in the program, general use facilities on the Palo Verde College main campus are available and adequate.

Even though there is no dedicated space for the Criminal Justice program aside from office space, there is adequate space for the program. The Riverside County Sheriff's Office (RCSO) Firearms Firing Range has been utilized for courses such as CRJ 165. However, there have been conflicts with the usage of this facility. It has been indicated that RCSO personnel would prefer to teach the firearms portion of the class.

Additional support services are not a priority for the Criminal Justice program.

PART 12: STRENGTHS & WEAKNESSES

Criminal Justice faculty are flexible and adaptable, looking for opportunities to design and offer classes to meet student, community and employer needs. Faculty has a record of carefully sequencing program courses, ensuring that entering students can complete the program according to a reasonable timeline. Criminal Justice faculty brings years of education, practical work experience and training to every class. The program also maintains a steady student enrollment in classes.

An area in which the program shows some weakness is the vast number of requirements of for CRJ 165. This course requires a designated secretary, an assigned dedicated locking file cabinet, a dedicated copy machine, and approved instructor/proctors. If a student fails the course, they are required to have 90 days to remediate and be given an opportunity to review the areas of the test where they were weak. After the 90-day timeline, a separate proctor is required for an objective evaluation to occur. Palo Verde College offers this class once a year, whereas larger community colleges offer it five or six times per year because they are better equipped financially and in terms of staff. The number of mandates courses required by this course result in a financial burden to the program.

The degree and certificate programs have been updated in order to encourage completion, but many students' motivation for taking CRJ classes is merely related to either pay increases or basic entry into the field of law enforcement. The small number of students who commit to completing degrees and certificates is a program weakness.

PART 13: PLANS TO REMEDY WEAKNESSES

An alternate course that would be more cost effective for the program may be designed and offered in place of CRJ 165.

It is hoped that the steps recently taken in updating degree and certificate programs will encourage more students to commit to completing the entire program instead of individualized courses.

PART 14: PLANS TO ADVANCE THE PROGRAM

Continue meeting with Criminal Justice Advisory Committee to discuss plans for the future.